

Sourcing Manager (Produce Buyer)



Reporting to the Chief Executive Officer, the Sourcing Manager will play a key role in the long-term continued growth of Peak of the Market. This position will develop and identify opportunities within the produce industry to expand non-traditional sales in the Winnipeg and Calgary Distribution Centres.

Responsibilities include, but are not limited to:

- Various sourcing and negotiating responsibilities include sourcing new items and suppliers, developing product assortment and negotiating pricing
- See opportunities for growth, partnerships, and joint ventures
- Maintain a current knowledge of product and industry trends, opportunities, channels, products, and competitors to support new opportunities
- Communicate with suppliers in regard to supply, market conditions, pricing, and seasonality
- Act as a contact person with the Distribution Centre for quality concerns, quality specifications, inventory adjustments and for any shortages
- Analyzes and controls product transfers, waste, and spoilage
- Maintains financial profitability by meeting and exceeding purchasing and sales targets
- Monitor and maintain inventory levels within the Distribution Centres
- Ensure that supply requirements are met daily; identify potential overstock situations proactively and inform the Sales Manager
- Ensures orders are timely and accurate
- Oversees special customer orders
- Provides excellent customer service, addresses customers' needs in a timely and effective manner and models suggestive selling techniques
- This position requires occasional travel across Canada and the United States to meet with suppliers or attend trade shows

Qualifications

- 2+ years' experience in procurement/supply chain management or equivalent business-related experience, preferably in the produce industry
- Strong communication skills to interact with all levels of the organization and suppliers
- Able to work independently and as part of a team
- Able to educate team and customers on product knowledge and convey enthusiasm
- Strong to excellent interpersonal and communication skills
- Able to deliver information in a clear and respectable manner to fellow Team Members, customers, and suppliers
- Able to meet or exceed customer service expectations and standards in all interactions
- Strong negotiation skills
- Able to follow directions and procedures, effective time management and organization skills
- Strong work ethic and ability to work in a fast-paced environment with a sense of urgency
- Demonstrated computer proficiency – Microsoft Office suite, email, internet, and research
- Excellent organizational skills with high attention to details
- Courteous, friendly, and professional with a positive attitude

Apply by emailing your resume to careers@peakmarket.com.

Only candidates selected for an interview will be contacted.